

# Workforce Development Fund

2023-24



# Are you eligible to apply for funding?

1

**Do you provide an adult social care service and directly employ paid care staff within England?**



2

**Has your learner completed an eligible qualification, learning programme or digital learning module between 1 January 2023 and 31 March 2024?**

View the list at [www.skillsforcare.org.uk/wdfquals](http://www.skillsforcare.org.uk/wdfquals)

3

**Do you have an Adult Social Care Workforce Data Set (ASC-WDS) account that meets the Workforce Development Fund (WDF) requirements?**

View the requirements at [www.skillsforcare.org.uk/wdfASC](http://www.skillsforcare.org.uk/wdfASC)

4

**Is your learner's certificate dated between 1 January 2023 and 31 March 2024?**



**If you can answer yes you can apply for money from the WDF.**



## How do I access the fund?

There are two ways to access the WDF:

**a**

### Apply directly to Skills for Care

If you're in one of the advertised local authority areas you can apply directly to Skills for Care:

Area	Locality
Eastern	Bedfordshire, Milton Keynes, Luton
London and South East	North Central London, North West London, North East London
Midlands	Derbyshire, Nottinghamshire, Northamptonshire
North West	Lancashire, Cumbria
South West	Gloucestershire, Cornwall
Yorkshire and Humber and North East	Northumberland, Tees Valley, Tyne and Wear, South Yorkshire, Humber

1. Submit a WDF declaration form by 29 February 2024 and we'll send you an agreement to sign and return.
2. Make sure your ASC-WDS account meets WDF requirements.
3. Submit your grant holder claims submission form along with your claim form and a copy of your learners' certificate to Skills for Care.
4. Alternatively you can apply through a national partnership see section b for more details.

Full details can be found at  
[www.skillsforcare.org.uk/wdfdirect](http://www.skillsforcare.org.uk/wdfdirect)



# b

## Apply through an employer-led partnership

If you're not in one of the advertised local authority areas you'll need to join a partnership to apply. An employer-led partnership is a collection of adult social care employers who come together to 'pool' their workforce development needs.



1. Join a partnership – the contact details of all partnership can be found at [www.skillsforcare.org.uk/wdfpartnerships](http://www.skillsforcare.org.uk/wdfpartnerships)
2. Submit a partnership member's declaration form to the grant holder of your chosen partnership before 29 February 2024.
3. Make sure your ASC-WDS account meets WDF requirements.
4. Submit your employer claims submission form along with a copy of your learner's certificate to your partnership.

Full details can be found at [www.skillsforcare.org.uk/wdfpartnerships](http://www.skillsforcare.org.uk/wdfpartnerships)



## Priorities for the 2023-24 WDF

Funding to support new managers, existing managers, deputies and aspiring managers

Claim enhanced funding for aspiring, deputy and new managers completing:

- Level 4 Certificate in Principles of Leadership and Management for Adult Care: claim up to £600 per learner
- Level 5 Diploma in Leadership and Management for Adult Care: claim up to £1,500 per learner.

Claim money towards learning programmes and continuing professional development modules for registered managers and other managers:

- Lead to succeed: claim up to £500 per learner.
- Well-led, Leading Change Improving Care and Moving Up: claim up to £500 per learner.
- Understanding workplace culture, understanding performance management and understanding self-management skills: claim up to £125 per learner per programme.
- Skills for Care Introductory modules for managers: claim up to £50 per learner per module.
- Skills for Care 'Learning from Events': claim up to £50 per learner.



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